

# BASUNDHARA TEACHERS' TRAINING COLLEGE (A UNIT OF NORTH BIHAR EDUCATIONAL TRUST)

RECOGNISED BY NCTE-ERC, BHUBANESHWAR AFFILIATED B.R.A BIHAR UNIVERSITY, MUZAFFARPUR DR. U.S. ROY KNOWLEDGE PARK, SILOUT (NEAR MARKAN CHOWK) N.H. 28, MUZAFFARPUR (BIHAR) PIN-843119

# Sample formats for Teacher/ Non-Teaching appraisal Reports

(Source: UGC) Format-1

# PERFORMANCE APPRAISAL REPORT

### FOR SELF APPRAISAL OF TEACHERS

### i) General Information

- a) Name :
- b) Address (Residential):
- c) Designation :
- d) Department :
- e) Date of Birth :
- f) Area of Specialization :

## A) Academic Qualifications

| Exam Passed                          | Board/<br>University | Subjects | Year | Division/Grade<br>Merit etc. |
|--------------------------------------|----------------------|----------|------|------------------------------|
| High School                          |                      |          |      |                              |
| Higher Secondary or<br>Pre-degree    |                      |          |      |                              |
| Bachelor's Degree (s)                |                      |          |      |                              |
| Master's Degree (s)                  |                      |          |      |                              |
| Research Degree (s)                  |                      |          |      |                              |
| Other Diploma /<br>Certificates etc. |                      |          |      |                              |

\* Teachers already in employment at the time of introduction of the scheme and for new entrants at the time of joining of the institution.

Ph. No. :

# ii) Research Experience & Training

| Research Stage   | Title of work/Theses | University where the<br>work was carried out |
|--|----------------------|--|
| M.Phil or equivalent   |                      |  |
| Ph.D.  |                      |  |
| Post-Doctoral  |                      |  |
| Publications (give a list separately)                                |                      |  |
| Research Guidance (give<br>names of students guided<br>successfully) |                      |  |
| Training (please specify)  |                      |  |

# B) Research Projects carried out

| Title of the<br>Project | Name of the<br>funding Agency | Duration | Remarks |
|-------------------------|-------------------------------|----------|---------|
|                         |                               |          |         |
|                         |                               |          |         |
|                         |                               |          |         |

# C) Seminars, Conferences, Symposia Workshops etc. attended

| Name of the Seminar/<br>Conference/ Symposia<br>Workshop, etc. | Name of the Sponsoring Agency | Place and Date |
|--|-------------------------------|----------------|
|  |                               |                |

#### iii) Teaching Experience

| Courses Taught          | Name of the<br>University/ College /<br>Institution | Duration |
|-------------------------|---|----------|
| iv) U.G.                |   |          |
| (B.A./B.Sc., etc. Pass) |   |          |
| (B.A./B.Sc. etc. Hons.) |   |          |
|                         |   |          |
| v) P.G.                 |   |          |
| (M.A./ M.Sc., etc.)     |   |          |
| vi) M.Phil              |   |          |
| vii) Any other          |   |          |

Total Teaching Experience :

- a) Under-graduate (Pass) :
- b) Under-graduate (Hons):
- c) Post-graduate

### viii) Innovations/Contributions in Teaching

:

- a) Design of Curriculum
- b) Teaching methods
- c) Laboratory experiments
- d) Evaluation methods
- e) Preparation of resource material Including books, reading materials, Laboratory manuals etc.
- f) Remedial Teaching / Student Counseling (academic)
- g) Any Other

#### ix) Extension Work/Community Service

- a) Please give a short account of your contribution to:
- Community work such as values of National Integration, secularism, democracy, socialism, humanism, peace, scientific temper, flood or drought relief, small family norms etc.
- ii) National Literacy Mission

b) Positions held/Leadership role played in organizations linked with Extension Work and National Service Scheme (NSS), or NCC or any other similar activity

#### **D.** Participation in Corporate Life:

Please give a short account of your contribution to :

- a) College/University/Institution
- b) Co-curricular Activities
- c) Enrichment of Campus Life (Hostels, sports, games, cultural activities)
- d) Students Welfare and Discipline
- e) Membership/Participation in Bodies/Committees on Education and National Development
- f) Professional Organization of Teachers.

E. (a) Membership of Professional Bodies, Societies etc.

- (b) Editorship of Journals
- **F.** Any other information

(Signature of the Teacher)

Principal

Basundhara Teachers Training College, Silout Muzatterpur, Bihar

