

# BASUNDHARA TEACHERS' TRAINING COLLEGE (A UNIT OF NORTH BIHAR EDUCATIONAL TRUST)

RECOGNISED BY NCTE-ERC, BHUBANESHWAR AFFILIATED B.R.A BIHAR UNIVERSITY, MUZAFFARPUR DR. U.S. ROY KNOWLEDGE PARK, SILOUT (NEAR MARKAN CHOWK) N.H. 28, MUZAFFARPUR (BIHAR) PIN-843119

# Sample formats for Teacher/ Non-Teaching appraisal Reports

(Source: UGC) Format-1

# PERFORMANCE APPRAISAL REPORT

### FOR SELF APPRAISAL OF TEACHERS

### i) General Information

- a) Name :
- b) Address (Residential):
- c) Designation :
- d) Department :
- e) Date of Birth :
- f) Area of Specialization :

## A) Academic Qualifications

Exam Passed	Board/ University	Subjects	Year	Division/Grade Merit etc.
High School				
Higher Secondary or Pre-degree				
Bachelor's Degree (s)				
Master's Degree (s)				
Research Degree (s)				
Other Diploma / Certificates etc.				

\* Teachers already in employment at the time of introduction of the scheme and for new entrants at the time of joining of the institution.

Ph. No. :

# ii) Research Experience & Training

Research Stage	Title of work/Theses	University where the work was carried out
M.Phil or equivalent		
Ph.D.		
Post-Doctoral		
Publications (give a list separately)		
Research Guidance (give names of students guided successfully)		
Training (please specify)		

# B) Research Projects carried out

Title of the Project	Name of the funding Agency	Duration	Remarks

# C) Seminars, Conferences, Symposia Workshops etc. attended

Name of the Seminar/ Conference/ Symposia Workshop, etc.	Name of the Sponsoring Agency	Place and Date

#### iii) Teaching Experience

Courses Taught	Name of the University/ College / Institution	Duration
iv) U.G.		
(B.A./B.Sc., etc. Pass)		
(B.A./B.Sc. etc. Hons.)		
v) P.G.		
(M.A./ M.Sc., etc.)		
vi) M.Phil		
vii) Any other		

Total Teaching Experience :

- a) Under-graduate (Pass) :
- b) Under-graduate (Hons):
- c) Post-graduate

### viii) Innovations/Contributions in Teaching

:

- a) Design of Curriculum
- b) Teaching methods
- c) Laboratory experiments
- d) Evaluation methods
- e) Preparation of resource material Including books, reading materials, Laboratory manuals etc.
- f) Remedial Teaching / Student Counseling (academic)
- g) Any Other

#### ix) Extension Work/Community Service

- a) Please give a short account of your contribution to:
- Community work such as values of National Integration, secularism, democracy, socialism, humanism, peace, scientific temper, flood or drought relief, small family norms etc.
- ii) National Literacy Mission

b) Positions held/Leadership role played in organizations linked with Extension Work and National Service Scheme (NSS), or NCC or any other similar activity

#### **D.** Participation in Corporate Life:

Please give a short account of your contribution to :

- a) College/University/Institution
- b) Co-curricular Activities
- c) Enrichment of Campus Life (Hostels, sports, games, cultural activities)
- d) Students Welfare and Discipline
- e) Membership/Participation in Bodies/Committees on Education and National Development
- f) Professional Organization of Teachers.

E. (a) Membership of Professional Bodies, Societies etc.

- (b) Editorship of Journals
- **F.** Any other information

(Signature of the Teacher)

Principal

Basundhara Teachers Training College, Silout Muzatterpur, Bihar

